

**Polk County Charter Review Commission**  
**August 25, 2009**  
**AGENDA**

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- I. Call to Order
- II. Invocation
- III. Pledge Allegiance
- IV. Roll Call
- V. Approval of Minutes from July meeting
- VI. Finance Report
- VII. Chairman's report
  - Elect vice-chair
  - Adopt by-laws
  - Adopt Board of County Commissioners' Voting Rules of Procedure
  - Adopt Code of Ethics for county officials
- VIII. Introduction of invited guest (if any) and their presentations
- IX. Public comments
- X. E-mail comments
- XI. Reports of Committee
  - Attorney RFP
  - Consultant RFP
- XII. Unfinished business
- XIII. New business
- XIV. Executive Assistant
- XV. Announce next meeting date
- XVI. Adjournment  
(Please Note: next meeting ***September 8, 2009 at 6:00 p.m.***)